

Arrear Bill Processing - DDO

By Finance Data Center, Dehradun



My Profile ▾ My Claims ▾ Reports ▾

Pending Activity

Alerts

1. ऑटोनोमस (सहायता प्राप्त) शिक्षण संस्थानों की वेतन में एन पी एस में नियोक्ता का अंश जुलाई माह के वेत...

Latest GO's

IFMS G.O NO. 132 dated 29 March 2019
IFMS G.O NO. 131 dated 29 March 2019
IFMS G.O NO. 130 dated 29 March 2019
IFMS G.O NO. 129, dated 29 March 2019 (CCL DCL)

Budget Status



Message

To Know Processing of IFMS Please Click Here
(IFMS Instructions)

For IFMS User Manual Click Here

CHOOSE OPERATOR

- Approval
- Entitlements
- MIS
- Support
- Income Tax
- Payroll
- Bills
- Budget
- HRMS
- Pension

Pending Activity

Vendor Bills (10)

Payroll Approvals (0)

Employee Claims/Advances

Failed Payments(0)

Bills Pending for Approval

Pension Paper (0)

GIS(0)

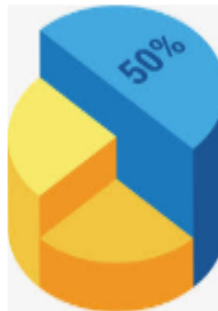
- Admin
- Data
- LPC
- Supplementary Salary
- Reports

Manual Salary

Supp Salary

Latest GO's

Budget Status



Message

For IFMS User Manual Click Here

GO TO:
PAYROLL >> SUPPLEMENTARY >> MANUAL SALARY

- Approval
- Entitlements
- MIS
- Support
- Income Tax
- Payroll
- Bills
- Budget
- HRMS
- Pension

Manual Pay

Create Bills
 Upload Documents
 Generate Bill
 Print Bill

Select Action

Batch ID : New Sl No : New

Salary For : Select

* Period From: Select To:

Employee Code : Name :

Payment For :

Payments
 Deductions Add Row

Departmental Recovery Add Row

Total

Net Payable

Budget Type	Grant	Minor Head	Scheme	Voted/Charged
Main Budget	-Select-	-Select-	-Select-	

Save
Cancel

SELECT SALARY TYPE

- Approval
- Entitlements
- MIS
- Support
- Income Tax
- Payroll
- Bills
- Budget
- HRMS
- Pension

Manual Pay

Select Action Create Bills Upload Documents Generate Bill Print Bill

Batch ID : New Sl No : New

Salary For : Arrear

* Period From: 01-Jul-2019 To 05-Jul-2019

Employee Code : Name :

Payment For : Self Nominee

July, 2019						
Su	Mo	Tu	We	Th	Fr	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Today: August 26, 2019

Nominee Details

Payments Add Row Deductions

Departmental Recovery

Total

Net Payable

Budget Type Main Budget Grant -Select- Minor Head -Select- Scheme -Select- Voted/Charged

Save Cancel

SELECT FROM PERIOD AND TO PERIOD



- Approval ▾
- Entitlements ▾
- MIS ▾
- Support ▾
- Income Tax ▾
- Payroll ▾
- Bills ▾
- Budget ▾
- HRMS ▾
- Pension ▾

Manual Pay

Select Action

- Create Bills
 Upload Documents
 Generate Bill
 Print Bill

Batch ID :

SI No :

Salary For :

* Period From:

To

Employee Code :

Name :

Mr Mohd Suleman

Payment For :

- Self
 Nominee

Nominee Details

Payments

Add Row

Deductions

Add Row

S.No.	Payment Head	Amount
1.	<input type="text" value="Select"/>	0
2.	<input type="text" value="Select"/>	0
3.	<input type="text" value="Select"/>	0
4.	<input type="text" value="Select"/>	0
5.	<input type="text" value="Select"/>	0

S.No.	Deduction Head	Amount
1.	<input type="text" value="Select"/>	0
2.	<input type="text" value="Select"/>	0
3.	<input type="text" value="Select"/>	0
4.	<input type="text" value="Select"/>	0
5.	<input type="text" value="Select"/>	0

PUT EMPLOYEE CODE AND CHECK EMPLOYEE NAME

Manual Pay

Select Action

Create Bills
 Upload Documents
 Generate Bill
 Print Bill

Batch ID :

New ▼

SI No :

New ▼

Salary For :

Arrear ▼

Period From:

01-Jul-2019

To

05-Jul-2019

Employee Code :

010026911

Name :

Mr Mohd Suleman

Payment For :

Self
 Nominee

Nominee Details

Payments

Add Row

Deductions

Add Row

S.No.	Payment Head	Amount
1.	Basic Pay ▼	100
2.	Select	0
3.	Basic Pay	0
4.	Grade Pay	0
5.	Special Pay	0
	Personal Pay	0
	DA	0
	PAY ARREARS	
	HRA	
	Hill Allowance	
	Border Allowance	
	DA Arrears	
1.	Handicap Allowance	
2.	News Paper Allowance	
	Transport Allowance	
	Washing Allowance	
	Vehicle Allowance	100
	Family Planning Allowance	
	NPS/EPF Contribution	
	Health Insurance	

S.No.	Deduction Head	Amount
1.	Select ▼	0
2.	Select ▼	0
3.	Select ▼	0
4.	Select ▼	0
5.	Select ▼	0

Depar

Add Row

S.No.	Major Head	Sub Head	Amount
1.		Select ▼	0
2.		Select ▼	0
			0
			100
			Net Payable
			100

SELECT PAYMENT HEAD AND PUT AMOUNT

Manual Pay

Select Action

Create Bills
 Upload Documents
 Generate Bill
 Print Bill

Batch ID :

SI No :

Salary For :

* Period From:

To:

Employee Code :

Name : **Mr Mohd Suleman**

Payment For : Self Nominee

Nominee Details

Payments Add Row

S.No.	Payment Head	Amount
1.	Basic Pay	1000
2.	Grade Pay	100
3.	Select	0
4.	Select	0
5.	Select	0

Deductions Add Row

S.No.	Deduction Head	Amount
1.	Select	0
2.	Select	0
3.	GPF Oth IV	0
4.	GPF CI IV	0
5.	NPS	0
	HRR	0
	Health Smart	0
	Income Tax	
	GIS-Saving	0
	GIS-Saving -Police	0
	GIS-Insurance	0
	GIS-Insurance - Police	0
	GIS-AIS	0
	GIS-Central Govt Employee	0
	House Rent Recovery	0
	Govt.Vehcile Recovery	0
	Recovery Under RTI	0
	Pay Recovery	1100
	DA Arrears Recovery	0
	Aa(AA-12351235123)	0

Departmental Recovery

S.No.	Major Head
1.	Select
2.	Select

Total 1100

Net Payab 1100

Budget Type Minor Head Voted/Charged

SELECT DEDUCTION HEAD AND PUT AMOUNT

S.No.	Payment Head	Amount
1.	Basic Pay	1000
2.	Grade Pay	100
3.	Select	0
4.	Select	0
5.	Select	0

S.No.	Deduction Head	Amount
1.	GPF Oth IV	10
2.	Select	0
3.	Select	0
4.	Select	0
5.	Select	0

Departmental Recovery

Add Row

S.No.	Major Head	Sub Head	Amount
1.	Select	Select	0
2.	Select	Select	0

Total 1100 10

Net Payable 1090

Budget Type: Main Budget
 Grant: -Select-
 Minor Head: -Select-
 Scheme: -Select-
 Voted/Charged:

-Select-
 007:वित्त, कर, नियोजन, सचिवालय तथा अन्य सेवार्ये

S.No.	Employee No	Name	From Date	To Date	Payment	Deduction	Recovery	Net	Delete
-------	-------------	------	-----------	---------	---------	-----------	----------	-----	--------

BUDGET TYPE POPULATE AUTOMATIC
SELECT GRANT NO.

Payments

Add Row

S.No.	Payment Head	Amount
1.	Basic Pay	1000
2.	Grade Pay	100
3.	Select	0
4.	Select	0
5.	Select	0

Deductions

Add Row

S.No.	Deduction Head	Amount
1.	GPF Oth IV	10
2.	Select	0
3.	Select	0
4.	Select	0
5.	Select	0

Departmental Recovery

Add Row

S.No.	Major Head	Sub Head	Amount
1.	Select	Select	0
2.	Select	Select	0

Total

Net Payable

Budget Type

Grant

Minor Head

Scheme

Voted/Charged

Main Budget | 007:वित्त, कर, नियोजन, सचि | -Select- | -Select- |

- Select-
- 205200091-205200091:संलग्न कार्यालय
- 205400095-205400095:लेखा तथा खजाना निदेशालय
- 205400097-205400097:खजाना स्थापना
- 207101115-207101115:सेवानिवृत्ति/सेवामुक्ति पर अवकाश नकदीकरण लाभ

S.No.	Employee No	Name	From	Recovery	Net	Delete

SELECT MINOR HEAD

Payments

Add Row

S.No.	Payment Head	Amount
1.	Basic Pay	1000
2.	Grade Pay	100
3.	Select	0
4.	Select	0
5.	Select	0

Deductions

Add Row

S.No.	Deduction Head	Amount
1.	GPF Oth IV	10
2.	Select	0
3.	Select	0
4.	Select	0
5.	Select	0

Departmental Recovery

Add Row

S.No.	Major Head	Sub Head	Amount
1.	Select	Select	0
2.	Select	Select	0

- Select-
- 205400097030001
- 205400097030003
- 205400097030006
- 205400097040001
- 205400097040003
- 205400097040006
- Select-

Total

Net Payable

Budget Type

Grant

Minor Head

Voted/Charged

Main Budget

007:वित्त, कर, नियोजन, सचि

205400097-205400097:खजाना स्थापना

-Select-

Save

Cancel

S.No.	Employee No	Name	From Date	To Date	Payment	Deduction	Recovery	Net	Delete
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SELECT SCHEME

Payments

Add Row

S.No.	Payment Head	Amount
1.	Basic Pay	1000
2.	Grade Pay	100
3.	Select	0
4.	Select	0
5.	Select	0

Deductions

Add Row

S.No.	Deduction Head	Amount
1.	GPF Oth IV	10
2.	Select	0
3.	Select	0
4.	Select	0
5.	Select	0

Departmental Recovery

Add Row

S.No.	Major Head	Sub Head	Amount
1.	Select	Select	0
2.	Select	Select	0

Total

Net Payable

Budget Type

Grant

Minor Head

Scheme

Voted/Charged

Main Budget

007:वित्त, कर, नियोजन, सचि

205400097-205400097:खजाना स्थापना

205400097030001

Voted

Save

Cancel

CLICK ON **SAVE** BUTTION TO SAVE THE BILL

- Approval
- Entitlements
- MIS
- Support
- Income Tax
- Payroll
- Bills
- Budget
- HRMS
- Pension

Manual Pay

Select Action

- Create Bills
 Upload Documents
 Generate Bill
 Print Bill

Batch ID : SI No :
 Salary For :
 * Period From: To
 Employee Code : Name
 Payment For : Self Nominee



SUCCESS: DATA SAVED

Close

Nominee Details

Payments Add Row			Deductions Add Row		
S.No.	Payment Head	Amount	S.No.	Deduction Head	Amount
1.	<input type="text" value="Select"/>	0	1.	<input type="text" value="Select"/>	0
2.	<input type="text" value="Select"/>	0	2.	<input type="text" value="Select"/>	0
3.	<input type="text" value="Select"/>	0	3.	<input type="text" value="Select"/>	0
4.	<input type="text" value="Select"/>	0	4.	<input type="text" value="Select"/>	0
5.	<input type="text" value="Select"/>	0	5.	<input type="text" value="Select"/>	0

BILL SAVED SUCCESSFULLY

- Approval
- Entitlements
- MIS
- Support
- Income Tax
- Payroll
- Bills
- Budget
- HRMS
- Pension

Manual Pay

Select Action Create Bills Upload Documents Generate Bill Print Bill

Batch ID : PM1200427908191000 SI No : New

Salary For : New

* Period From: 01-Jul-2019 To 05-Jul-2019

Employee Code : 010026911 Name : **Mr Mohd Suleman**

Payment For : Self Nominee

Nominee Details

Payments [Add Row](#)

Deductions [Add Row](#)

S.No.	Payment Head	Amount
1.	Select	0
2.	Select	0
3.	Select	0
4.	Select	0
5.	Select	0

S.No.	Deduction Head	Amount
1.	Select	0
2.	Select	0
3.	Select	0
4.	Select	0
5.	Select	0

USER CAN CHECK BATCH ID BY CLIKING ON SELECT BATCH ID DROP DOWN

Approval ▼ Entitlements ▼ MIS ▼ Support ▼ Income Tax ▼ Payroll ▼ Bills ▼ Budget ▼ HRMS ▼ Pension ▼

Manual Pay

Select Action Create Bills Upload Documents Generate Bill Print Bill

Select Bill

Select

Select

: PM1200427908191001

Select File:

No file chosen

Remarks:

TO UPLOAD DOCUMENT OF A RESPECTIVE BILL
CLICK ON UPLOAD DOCUMENTS RADIO BUTTON



Approval ▼

Entitlements ▼

MIS ▼

Support ▼

Income Tax ▼

Payroll ▼

Bills ▼

Budget ▼

HRMS ▼

Pension ▼

Manual Pay

Select Action

 Create Bills Upload Documents Generate Bill Print Bill

Select Bill

: PM1200427908191001 ▼

* केवल PDF फ़ाइलें अपलोड करें (Please Upload PDF files only)

Select File:

 12004664.pdf

Remarks:

OK

PUT REMARK AND CLICK ON UPLOAD BUTTON



Approval

Entitlements

MIS

Support

Income Tax

Payroll

Bills

Budget

HRMS

Pension

Manual Pay

Select Action

 Create Bills Upload Documents Generate Bill Print Bill

Select Bill

: PM1200427908191001

* केवल PDF फ़ाइलें अपलोड करें (Please U

Select File:

 No file chosen

Remarks:



S.No	File No	File Name	Remark	View	Delete
1	1	12004654.pdf	OK	View	Delete

DOCUMENT UPLOADED SUCCESSFULLY



- Approval
- Entitlements
- MIS
- Support
- Income Tax
- Payroll
- Bills
- Budget
- HRMS
- Pension

Manual Pay

Select Action

- Create Bills
- Upload Documents
- Generate Bill
- Print Bill

S.No.	Batch ID	Emp Code	Name	Gross	Deduction	Recovery	Net Amount	11C No	Generate
1.	PM1200427908191001			1100	10	0	1090	<input type="text" value="1"/>	Generate Bill

PUT REMARK AND CKICK ON **GENERATE BILL**

Approval ▾ Entitlements ▾ MIS ▾ Support ▾ Income Tax ▾ Payroll ▾ Bills ▾ Budget ▾ HRMS ▾ Pension ▾

Manual Pay

Select Action

Create Bills Upload Documents Generate Bill Print Bill



SUCCESS: PAY BILL CREATED WITH TRANS ID :PM1200427908191001

Close

BILL GENERATED SUCCESSFULLY



Approval ▼

Entitlements ▼

MIS ▼

Support ▼

Income Tax ▼

Payroll ▼

Bills ▼

Budget ▼

HRMS ▼

Pension ▼

Manual Pay

Select Action

Create Bills Upload Documents Generate Bill Print Bill

S.No.	Batch ID	Emp Code	Name	Gross	Deduction	Recovery	Net Amount	Print Bill
1.	PM1200427908191001			1100	10	0	1090	Bill

USER CAN TAKE PRINT BY CLICK ON PRINT BILL OPTION

Transaction ID - PM1200427908191001

वेतन देय प्रपत्र
वित्तीय नियम संग्रह खंड पाँच भाग -१
(देखें अध्याय - छह, प्रस्तर 108, अध्याय - सात, प्रस्तर - 131)

- 1- जनपद का नाम : देहरादून
2- कोषागार का नाम : साईबर
3- देयक की अवधि : SALARY BILL MANUAL
PM1200427908191001
4- रिकार्ड कोड
5- कोषागार/उपकोषागार का कोड
6- देयक पंजी की क्रम संख्या
7- वाउचर संख्या (कोषागार द्वारा भरा जाना है)
8- मतदेय/भारित : मतदेय
9- लेखाशीर्षक सम्बन्धी 13 अंकों का कोड (4 मुख्य लेखाशीर्षक + 2 उपमुख्य शीर्षक +3 लघुशीर्षक+2 उपशीर्षक+2 ब्योरेवार शीर्षक)
10-आहरण वितरण अधिकारी का पदनाम : निदेशालय कोषागार पेशन एवं हकदारी देहरादून
11- आहरण वितरण अधिकारी का कोड
12- अधिष्ठान का नाम : निदेशालय कोषागार पेशन एवं हकदारी देहरादून
13- अनुदान संख्या :(007)वित्त, कर, नियोजन, सचिवालय तथा अन्य सेवाएं
14- सोर्स कोड :1
15- सेक्टर कोड :2
16- स्वीकृति आदेश (यदि आवश्यक हो, प्रतिलिपि संलग्न करें)

1	0	1	
1	2	0	0
1			
0			

लेखाशीर्षक सम्बन्धी विवरण	
मुख्य लेखाशीर्षक -	(2054)खजाना तथा लेखा प्रशासन
उप मुख्य लेखा शीर्षक -	(00)-
लघुशीर्षक -	(097)खजाना स्थापना
उपशीर्षक -	(03)कोषागार अधिष्ठान
ब्योरेवार शीर्षक -	(00)कोषागार अधिष्ठान
दिनांक	2 6 0 8 1 9

2	0	5	4	0	0	0	9	7	0	3	0	0	0	1
4	2	7	9											

बजट की वर्तमान स्थिति

मानक मद का नाम व कोड	आवंटित कुल बजट	इस बिल को सम्मिलित करते हुए	अवशेष बजट
01-वेतन	561581000	365986918	195594082

भुगतान का विवरण

मानक मद का कोड एवं नाम	धनराशि
01-वेतन	1,100
66 देयक की सकल धनराशि (अग्रिम समायोजन के बाद)	1,100

- Approval
- Entitlements
- MIS
- Support
- Income Tax
- Payroll
- Bills
- Budget
- HRMS
- Pension

- Bills**
- Change Statement
- Pre-2016 Approval
- Budget Approval

Activity

Bills (11)

Payroll Approvals (0)

Employee Claims/Advances

Failed Payments(0)

Bills Pending for Approval

Pension Paper (0)

GIS(0)

Alerts

1. ऑटोनोमस (सहायता प्राप्त) शिक्षण संस्थानों की वेतन में एन पी एस में नियोक्ता का अंश जुलाई माह के वेत...

Latest GO's


IFMS G.O NO. 132 dated 29 March 2019

IFMS G.O NO. 131 dated 29 March 2019

IFMS G.O NO. 130 dated 29 March 2019

IFMS G.O NO. 129, dated 29 March 2019 (CCL DCL)

Budget Status



Message

To Know Processing of IFMS Please Click Here (IFMS Instructions)

For IFMS User Manual Click Here

AFTER GENERATE A BILL, USER HAVE TO APPROVE BILL FROM ALL THREE LEVEL APPROVAL >> BILLS

Approval ▾ Entitlements ▾ MIS ▾ Support ▾ Income Tax ▾ Payroll ▾ Bills ▾ Budget ▾ HRMS ▾ Pension ▾**Employees ApprovalApproval-DDO Operator**

S.No.	Case Type	Emp Code	Name	DDO Code	Designation	Paid UpTo	Select
1.	SUPL PAY	23710313M00438	Mr Vinod Singh	4279	Coperative Supervisor	0	Select

Pension Approval

Bills

S.No.	DDO Code	Trans ID	Gross	Deduction	Module	Bill
1.	4279	PM1200427908191001	1100	10	BILLS	Select

TO APPROVE BILL CLICK ON **SELECT** LINK

Sl. No.	व्यय सम्बन्धी विवरण	धनराशि रू0	अभ्युक्ति
1	TO //	1,100	
66-	सकल धनराशि अग्रिम समायोजन के बाद	1,100	
77-	सम्पूर्ण कटौतियां	10	
99	शुद्ध देय धनराशि 66-77	1,090	

प्रमाणित किया जाता है कि इस देयक में प्रस्तुत किया गया दावा सही एवं नियमानुसार देय है तथा पूर्व में आहरित नहीं किया गया है। संगत नियमों एवं आदेशों की समस्त औपचारिकतायें पूर्ण करने के बाद देयक प्रथमबार प्रस्तुत किया जा रहा है। देयक के अवयवों की प्राप्ति स्वीकार की जाती है।

आहरण वितरण अधिकारी के हस्ताक्षर

नियंत्रक/प्रतिहस्ताक्षरकर्ता अधिकारी के हस्ताक्षर
(केवल काउन्टरसाइन्ड कंटीजेंसी के प्रकरण में ही लागू होगा)
(पदनाम एवं कार्यालय की मुहर)

कोषागार/उपकोषागारों के प्रयोग हेतु

धनराशि रू0 1,090 (Rupees One Thousand Ninety Only) भुगतान हेतु पारित किया जाता है।

संक्रमण द्वारा रू0 10

सकल धनराशि रू0 1,100

कोषाधिकारी/उपकोषाधिकारी के हस्ताक्षर

Remarks

Approve

Print

PUT REMARK AND CLICK APPROVE BUTTON

ONLY OFFICER CAN REJECT OR GIVE FINAL APPROVAL TO BILL